
CIT Graduate Student Policies

Policy on Course Drop and Withdrawal by Graduate Students

CIT graduate students may *drop* a course on-line on or before the deadline published in the official university calendar. This deadline is two weeks after mid-semester grades are due. The deadline to drop a half-semester mini course is the last day of the fourth week of the mini course. When a course is dropped by the deadlines, the course is removed entirely and disappears from a student's academic record. After the official university deadline to drop, graduate students may *withdraw* from a course on-line on or before the last day of classes, excluding final examinations. The deadline to withdraw from a half-semester mini course is the last class day of the mini course. When a CIT graduate student withdraws from a course between the official university deadline to drop a course and the last day of classes, a "W" (Withdrawal) is assigned as a grade, which appears on the student's academic record. This "W" grade does not affect a student's QPA. A graduate student can petition the department head to remove a W grade from their transcript

(policy created 5/21/2009)